

# stephan's lessons

1715 Benedict Canyon  
Beverly Hills, CA 90210  
734-649-4544  
[www.stephanslessons.com](http://www.stephanslessons.com)

## NEW STUDENT REGISTRATION FORM

DATE: \_\_\_\_\_

STUDENT'S NAME: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_

PARENT'S NAME (if student is under 18): \_\_\_\_\_

ADDRESS: \_\_\_\_\_ city & zip \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

This will be used ONLY to keep you posted with important schedule notices and happenings with stephan's lessons.

PHONE: \_\_\_\_\_

## LESSON POLICY

Lessons are once weekly and are 30 minutes in length. You have a standing weekly commitment to your instructor and are responsible for your attendance. If you need to miss a scheduled lesson, please contact your instructor directly at the phone number provided to you. If you cancel your lesson with less than 24 hours notice, regardless of the reason (illness, flat tire, bad traffic, school event, weather, etc.), the lesson CANNOT be made up and you will be charged for the lesson. If you cancel your lesson with more than 24 hours notice you will be offered a makeup lesson. Lessons may be rescheduled within the month and will not carry over to future months, nor do they carry any cash value. A minimum of 4.3 lessons per month (one per week) is required during the school year, unless your lesson falls on a major holiday. Regardless of school closings lessons will go on as scheduled.

Payments for lessons are due in full for the entire month at the first lesson of each month. Please be prepared to pay your instructor directly at your first lesson of the month. Stephan's lessons accept cash and checks only, no credit or debit. Returned checks are subject to a \$25 fee. Late payments (after the 2nd lesson of the month) will be assessed a \$15 late fee.

Stephan's lessons is hereby granted permission to take photographs of students during lessons and group events to use in websites, brochures, posters, advertisements and any other promotional materials stephan's lessons creates.

By accepting the terms of this agreement the undersigned expressly agrees to release from liability and hold harmless stephan's lessons, its instructor(s), agents and representatives from any and all claims resulting from any injury or accident or claims for damages that may arise during the instruction. Said release is binding on the undersigned, the undersigned's family, estate, heirs, and assigns.

I have read, understand and agree to the policy detailed above  \_\_\_\_\_

Office use only:

Lesson time/day \_\_\_\_\_

Notes: \_\_\_\_\_